



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

AREA  
FORMAZIONE E DOTTORATO



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# CALL FOR APPLICATIONS FOR MOBILITY GRANTS TO PARTICIPATE IN AN ERASMUS+ BLENDED INTENSIVE PROGRAMME (BIP)

## A.Y. 2024/25

### ATTENTION NOTICE

This call for applications is conditional upon the stipulation of the Erasmus+ interinstitutional agreements with partner universities. Any amendments will be published by official decree and communicated to all the students concerned via the University's institutional channels.

### DISCLAIMER

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## GENERAL INFORMATION

### Aim

The Erasmus+ Programme 2021-2027, established by Regulation (EU) 2021/817 of the European Parliament and of the Council of 20 May 2021, has introduced new mobility formats, supporting Blended Intensive Programmes (BIPs) through Key Action (KA) 131.

Blended Intensive Programmes (BIPs) are short, transnational, intensive learning and training programmes that combine in-person mobility (from 5 to 30 days) with a virtual component of variable duration. Every BIP must award a minimum of 3 ECTS credits.

This call for applications aims to identify and select students who are interested in participating in an Erasmus+ Blended Intensive Programme (BIP) in which the University of Bologna is a partner. Students can view available offers and apply for a BIP on the AlmaRM application, by logging in with their personal institutional credentials @studio.unibo.it.

Students may only apply for one BIP offer.

Successful candidates will receive a grant to cover major costs associated with their mobility period abroad and will be able to use the facilities of the hosting university without being charged additional tuition fees (with the exception of any fees normally charged to local students as well).

### Duration of mobility

The timing and duration of each mobility period are predetermined. **The physical mobility period abroad is always short term** (from 5 to 30 days) and always combined with a **compulsory virtual component**.

Each offer posted on AlmaRM specifies the period during which the in-person and virtual components of the BIP take place.

Successful candidates must **attend both the virtual and physical mobility components in full** to retain their status as Erasmus students and receive the corresponding grant.

**This call for applications is only for BIPs starting between 1 May and 30 September 2025.** A dedicated call for applications will be announced for BIPs starting after 1 October 2025.

### Destinations and offers

Every programme provides for only one country of destination among the EU Member States and third countries associated to the Erasmus+ Programme<sup>1</sup>.

The BIPs in which the University of Bologna is a partner and for which students can apply via AlmaRM are:

- Department of the Arts (DAR): “Art Is for Everybody but Only the Elite Knows It”, Prof. Massimiliano Nicola Mollona, BIP Coordinating University: Oslo National Academy of the Arts – Norway.

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<sup>1</sup> <https://erasmus-plus.ec.europa.eu/programme-guide/part-a/eligible-countries>



- Department of Civil, Chemical, Environmental and Materials Engineering (DICAM): “The European Summer School in High Pressure Technology”, Prof. Alessandro Zambon, BIP Coordinating University: Graz University of Technology – Austria.
- Department of Industrial Engineering (DIN): “Effective Solutions for Sustainable Buildings”, Prof. Paolo Valdiserri, BIP Coordinating University: Politechnika Białostocka – Białystok University of Technology – Poland.
- Department of Management (DiSA): “Responsible Innovation in Firms and Society: Digitalization, Sustainability, and More”, Prof. Gabriele Pizzi, BIP Coordinating University: Catholic University of Eichstätt-Ingolstadt – Germany.
- Department of Agricultural and Food Sciences (DISTAL): “Developing Multi-Disciplinary and Collaborative Field Research”, Prof. Marcello Di Bonito, BIP Coordinating University: Universidade de Lisboa – Portugal.
- Department of Economics (DSE): “Manage Yourself and Your Research”, Prof. Davide Dragone, BIP Coordinating University: MCI Management Center Innsbruck – Austria.

For further details, including the **number of places available, degree programmes for which the BIP offer is open, physical and virtual mobility periods, number of ECTS credits, specific language requirements and/or selection criteria and any additional information**, please see the relevant offers on AlmaRM.

### MOBILITY GRANT

The mobility grant varies according to the number of days of **physical mobility** (in-person activity) and aims to cover major costs to be incurred by each participant.

The **amount** of each grant funded by the EU will be calculated as follows:

Duration of physical mobility	Amount
up to the 14 <sup>th</sup> day of mobility	€79 per day
between the 15 <sup>th</sup> and 30 <sup>th</sup> day of mobility	€56 per day

In addition to the mobility grant, students with fewer opportunities will receive a one-off **extra amount** of €100 for a physical mobility period from 5 to 14 days, or of €150 for a physical mobility period from 15 to 30 days. “Students with fewer opportunities” are financially disadvantaged students (ISEE 2024 up to €27,726.79) and/or students with special needs arising from physical, mental or health conditions. Additional information on the extra amount will be made available after acceptance.

**Travel costs** from and to the hosting university will be covered within a certain range, subject to submitting proof of travel after the end of mobility. Amounts are stated in the following table; additional details will be made available in the Guidance for BIP participants a.y. 2024/25.



Travel distance	Maximum amount for standard travel based on travel distance	Maximum amount for green travel based on travel distance (only by bus or train)
10 – 99 km	€28.00 per participant	€56.00 per participant
100 – 499 km	€211.00 per participant	€285.00 per participant
500 – 1999 km	€309.00 per participant	€417.00 per participant
2000 – 2999 km	€395.00 per participant	€535.00 per participant
3000 – 3999 km	€580.00 per participant	€785.00 per participant
4000 – 7999 km	€1188.00 per participant	-
8000 km or more	€1735.00 per participant	-

“Travel distance” means the distance between the place of origin and the place of destination, while the “maximum amount” covers travel costs to and from the place of destination. The distance must be calculated using the distance calculator tool available at the following link: <https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>.

Erasmus+ grants are awarded subject to completion of activities abroad and recognition of completed activities by the competent Body. Students who fail to successfully complete any study activities, who fail to obtain recognition of completed activities, or who fail to request recognition of completed activities before graduation will be required to return the full amount of funding received.

### GENERAL REQUIREMENTS FOR ELIGIBILITY

The call for applications is open to students who meet the following requirements upon applying and before the application deadline:

1. Being enrolled in a Bachelor (first cycle)/Combined Bachelor and Master (single cycle) degree programme, or in a Two-year Master (second cycle) degree programme, or in a PhD programme or Specialization School (third cycle) in the academic year when they apply.  
Enrolment must be completed by the relevant deadline for the degree programme and mobility must take place before graduation. Students must remain enrolled throughout the procedure, i.e. until the activities completed abroad are recognised in their career.
2. Being enrolled in a degree programme included among those covered by the offer for which they apply upon applying and by the application deadline.

Students enrolled in two degree programmes of the University of Bologna at the same time may only apply for either of them. Upon submitting their application, they will be required to choose the degree programme for which they wish to apply. The system will display any BIP offers available for the selected degree programme. The degree programme selected upon submitting the final



application will be the one to which the assessment and any subsequent mobility period and recognition of activities refer.

Students enrolled in a Bachelor (first cycle) degree programme who apply for BIP mobility to be carried out during the 1st year of their Two-year Master (second cycle) degree programme must complete enrolment in the Two-year Master degree programme itself before the start of mobility (both virtual and physical activities). These applications, which are submitted in relation to a so-called *carriera futura* (i.e. future career), are conditional upon meeting the relevant requirement. This means that, in order to retain their mobility grant, successful candidates must enrol in a Two-year Master degree programme among those included in the offer.

3. Students must be proficient in the language in which their BIP will take place, in accordance with the Common European Framework of Reference for Languages (CEFR) level specified in the offer, proof of which must be provided as instructed in the offer itself.

Under penalty of losing their Erasmus+ student status and grant, students in mobility may not graduate before completing their period of study abroad and obtaining recognition from their Degree Programme Board for learning activities completed at the foreign university.

**Non-EU students** are personally responsible for checking any applicable residence permit renewal procedures and whether these are compatible with their selected mobility period abroad. Students will be responsible for any visa procedures and fees.

## **INCOMPATIBILITIES**

### **Incompatibilities relate to both grants and the “Erasmus student” status.**

University of Bologna students may obtain one or more Erasmus+ grants for each cycle of studies, covering a total in-person period up to 12 months (360 days) in each cycle. For single cycle degree programmes, the maximum number of months allowed is 24 (720 days) over the entire cycle. Erasmus+ BIP mobility is included in this calculation.

Successful candidates are allowed to receive other types of mobility grants (e.g. Erasmus+ Study, Erasmus+ Traineeship, Overseas, scholarship for dissertation abroad, etc.), provided that the in-person mobility periods do not overlap and subject to compliance with the rules of each programme.

Students who apply for this call may not receive any other type of EU grant (including grants for Joint Master Degrees – former Erasmus Mundus Action 1) during the same period in which they receive funding for the Erasmus+ BIP project.

PhD students whose scholarships are funded by the EU (e.g. Italy’s PON, PNRR, and any other EU funds) are not eligible to receive an Erasmus+ BIP grant. However, they may participate with the “Erasmus+ zero grant” status, i.e. without receiving the Erasmus+ BIP grant.

The Erasmus+ BIP grant may be combined with the supplementary PhD scholarship paid for periods abroad, to the extent of the duration of the PhD student’s stay covered by the standard amount of the scholarship as approved each year by the Board of Governors (currently, up to six months).

Conversely, the Erasmus+ BIP grant may not be combined:

- a) with the supplementary PhD scholarship for periods exceeding that duration;



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- b) with any supplementary scholarship funded by the EU (e.g. Italy's PON, PNRR, and any other EU funds for PhD students). In those cases, the provisions of the PhD project and the applicable funding reporting requirements must be complied with;
- c) with any other scholarships and grants funded by the University of Bologna.

For further information, please contact AFORM – PhD Programme Unit – Programmes and Careers Office.

### HOW TO APPLY

Candidates must apply strictly online via the [AlmaRM](#) application, by logging in with their personal institutional credentials @studio.unibo.it and following the guided procedure for the “Bando Erasmus+ BIP 2024/25” call for applications.

**APPLICATIONS OPEN: 18/02/2025**

**APPLICATIONS CLOSE: 03/03/2025 by 13:00**

In order to apply, candidates must:

- read the instructions for applicants on the AlmaRM homepage, which explain how to apply online;
- upload the following documents to AlmaRM:
  - self-certification of their degree certificate and list of exams, only if they obtained their first cycle or second cycle degree from another university;
  - document explaining the reasons why they wish to apply for the BIP programme (motivation letter);
  - proficiency certificate or self-certification for the language in which their BIP will take place, in accordance with the Common European Framework of Reference for Languages (CEFR) level specified in the offer and as instructed in the offer itself.

Only one application may be submitted.

All documents must be uploaded to AlmaRM in pdf format (max 2Mb). Failure to do so will result in the application being rejected. Incomplete applications will not be accepted. Final applications submitted and saved may not be amended or cancelled. Candidates may not apply or submit additional documents in paper format or by email to the offices.

After the application is submitted, an email is sent to the student's institutional address (@studio.unibo.it) to notify the candidate that the application was uploaded successfully. This email also contains the **single identification number of the application, which will appear in the anonymised ranking list**. Candidates may also find the single identification number of their application by logging in their personal AlmaRM homepage using their institutional credentials.

All official communications about this call for applications will be sent to the institutional email address @studio.unibo.it.



## SELECTION PROCEDURE AND CRITERIA

The Evaluation Committees responsible for the selection procedure are indicated in the notes to the BIP offer alongside the applicable selection criteria.

### Candidates enrolled in a Bachelor (first cycle), Two-year Master (second cycle) or Combined Bachelor and Master (single cycle) degree programme

For candidates enrolled in a Bachelor (first cycle), Two-year Master (second cycle) or Combined Bachelor and Master (single cycle) degree programme, the following criteria apply for the purpose of forming the ranking lists:

- 1. Opinion of the Evaluation Committee** for the BIP based on the criteria stated in the offer (up to 40 points).  
Any candidates who receive a score of 0 from the Evaluation Committee will be deemed as **not eligible** and will not appear in the ranking list.
- 2. Academic career assessment** (up to 60 points) based on timely student career progression and results, as follows:
  - first cycle and single cycle degree programme students, and second cycle degree programme students enrolled in a year after the first one: the factors which are taken into account in the calculation of the academic career score are the student's average mark normalised to the average mark obtained at the department and in the cycle of the degree programme in which the student is enrolled (results) and the number of University credits earned as at **3 March 2025** with reference to the student's year of enrolment (timely student career progression). Timely student career progression may be assessed in light of any adjustments approved by departments pursuant to the resolution of the Academic Senate dated 21/07/2015;
  - second cycle degree programme students enrolled in the first year: the factors which are taken into account in the calculation of the score are the student's previous academic career, for 6/7, and current academic career, for 1/7. With regard to the student's previous academic career, timely student career progression is assessed based on the time when the candidate sat their final examination<sup>2</sup>, while results are assessed based on the student's final grade normalised to the average final grade obtained at the department and in the cycle of the degree programme in which the student is enrolled. With regard to the student's current academic career, the normalised average is taken into account for results, while the number of University credits earned as at **3 March 2025** is considered for timely student career progression.

In cases where upon application candidates present more than one first cycle qualification, the most recent one is taken into consideration.

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<sup>2</sup> For the purpose of assessing the student's career status relevant to this call for applications, the single graduation session approved by the Academic Bodies of the University of Bologna on 27/01/2015 as part of the amendments to the University Teaching Regulations has been divided into the following periods:

- Period 1: 1 April to 31 July (corresponding to the 1<sup>st</sup> graduation session in the previous system)
- Period 2: 1 August to 23 December (corresponding to the 2<sup>nd</sup> graduation session in the previous system)
- Period 3: 7 January to 31 March of the following academic year (corresponding to the 3<sup>rd</sup> graduation session in the previous system)





For the purpose of forming the ranking lists, the same criteria detailed above also apply to **part-time students** enrolled in a Bachelor (first cycle), Two-year Master (second cycle) or Combined Bachelor and Master (single cycle) degree programme. Their academic career will also be assessed with reference to the student's year of enrolment.

Having regard to the **calculation of the timely student career progression score**:

- if a student **transfers from another university or from another degree programme within the University**, consideration is given to the first year of enrolment in the academic system, regardless of the year of the degree programme in which the student is enrolled in the a.y. 2024/2025;
- if a student **enrols again after withdrawing from studies or losing student status**, the year of new enrolment is considered if the student has been admitted to the first year; if, on the other hand, the student has been admitted to a year after the first one, the calculation is made by virtually moving the year of enrolment back to the year of the degree programme in which the student is enrolled in the a.y. 2024/2025.

### Candidates enrolled in a PhD programme

For candidates enrolled in a PhD programme, the following criteria apply for the purpose of forming the ranking lists:

1. Opinion of the Evaluation Committee for the BIP based on the criteria stated in the offer (up to 40 points).  
Any candidates who receive a score of 0 from the Evaluation Committee will be deemed as **not eligible** and will not appear in the ranking list.
2. PhD programme entrance exam score (up to 30 points).
3. Second cycle degree programme final grade (up to 30 points).

The previous academic career of PhD students who obtained their qualification abroad will be assessed in accordance with the Guidelines for converting final grades, approved by the Academic Senate on 11/12/2018.

**All students are required to check in advance that their academic career information which appears in the Studenti Online application contains all completed and recorded learning activities, as only activities registered in the student's record-book by 3 March 2025 are taken into account in the calculation of the academic career score.**

### RANKING LISTS AND AWARD OF MOBILITY GRANTS

The ranking lists will be posted on the AlmaRM online application on **19/03/2025**.

The ranking lists will be anonymised and published using the **single identification number** that the system assigns to each application. The ranking lists will only include the single identification number of eligible and successful candidates. This is the only authorised means by which the results of the selection procedure are published.

Successful candidates must confirm acceptance of the BIP mobility grant **by 24 March 2025 at 13:00** via AlmaRM.



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The updated ranking lists will be posted on the AlmaRM **online** application on **25 March 2025**. This will be followed by an additional period to confirm acceptance of the BIP mobility grant, which will end on **30 March 2025 at 13:00**.

Starting from 31 March 2025, the Blended Intensive Programme and Mobility Process Coordination Office will review the ranking lists of eligible candidates, in the event that a successful candidate withdraws or the partner university offers additional places. Eligible candidates who become successful candidates will receive an email on their institutional email account @studio.unibo.it from [erasmus.bip@unibo.it](mailto:erasmus.bip@unibo.it) confirming their BIP mobility grant.

The ranking lists may only be reviewed until the nomination deadline set by the partner university.

**PLEASE NOTE!** Upon accepting the mobility grant, successful candidates will receive an automatic email confirming acceptance.

This official acceptance or withdrawal choice is final.

Successful candidates who fail to accept by the deadline indicated in the call for applications will automatically forfeit their place in the ranking list, which will become available to the candidates next in line.

### **What to do after acceptance**

In order to receive their grant, participants will have to complete certain mandatory administrative fulfilments (mobility agreement, Learning Agreement, etc.). Additional details about the steps to be taken will be made available in the Guidance for BIP participants.

The recognition of activities carried out abroad is guaranteed and compulsory in accordance with the Learning Agreement. Additional details about the recognition procedure will be made available in the Guidance for BIP participants.

PhD students must agree their training programme abroad with their PhD Programme Director/Board, respectively.



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## PROCEDURE SUPERVISOR

Pursuant to Article 4 of Law no. 241 dated 07 August 1990 (“New provisions on administrative proceedings and right of access to administrative documents”), the Procedure Supervisor is the Head of the Education and PhD Programme Division (AFORM) Alice Trentini.

## DATA PROTECTION (IN ITALIAN)

### Informativa ai sensi dell’art. 13 del D.Lgs 196/2003 “Codice in materia di dati personali” e dell’art. 13 del Regolamento UE n° 2016/679 (GDPR)

Ai sensi dell’art. 13 del D. Lgs. 196/2003 (di seguito “Codice Privacy”) e dell’art. 13 del Regolamento UE n. 2016/679 (di seguito “GDPR 2016/679”), recante disposizioni a tutela delle persone e di altri soggetti rispetto al trattamento dei dati personali, i dati personali forniti formeranno oggetto di trattamento nel rispetto della normativa sopra richiamata e degli obblighi di riservatezza.

### Titolare del trattamento dei dati

Il titolare del trattamento dei dati è l’Alma Mater Studiorum – Università di Bologna, con sede in via Zamboni, 33 – 40126 Bologna – e-mail: [privacy@unibo.it](mailto:privacy@unibo.it), cui ci si potrà rivolgere per l’esercizio dei diritti di cui all’art. 7 del D.Lgs. 196/2003 e degli articoli dal 15 al 22 del Regolamento UE n. 2016/679. È responsabile del trattamento la dott.ssa Alice Trentini, dirigente dell’Area Formazione e Dottorato.

### Finalità del trattamento

L’Università di Bologna procederà al trattamento dei dati forniti esclusivamente per fini istituzionali e nel rispetto della normativa in materia di protezione dei dati personali. In particolare, il trattamento dei dati personali richiesti è finalizzato alla determinazione delle graduatorie per l’assegnazione dei posti di mobilità BIP e del contributo economico.

### Modalità di trattamento e conservazione

Il trattamento dei dati sarà svolto in forma automatizzata e/o manuale, nel rispetto di quanto previsto dall’art. 32 del GDPR 2016/679 e dall’Allegato B del D.Lgs. 196/2003 (artt. 33-36 del Codice) in materia di misure di sicurezza, ad opera di soggetti appositamente incaricati e in ottemperanza a quanto previsto dagli art. 29 GDPR 2016/679. Nel rispetto dei principi di liceità, limitazione delle finalità e minimizzazione dei dati, ai sensi dell’art. 5 GDPR 2016/679, i dati personali saranno conservati per il periodo di tempo necessario per il conseguimento delle finalità per le quali sono raccolti e trattati. Tali dati potranno essere trasmessi a soggetti esterni, sia per le procedure di valutazione dei candidati sia per il contributo economico o di ulteriori contributi a sostegno della mobilità.

### Diritti dell’interessato ai sensi dell’art. 7 del D.Lgs. 196/2003 e degli artt. 15 - 22 del Regolamento UE n. 2016/679

L’interessato in ogni momento ha diritto di:

- a) chiedere la conferma dell’esistenza o meno di propri dati personali;
- b) ottenere le indicazioni circa le finalità del trattamento, le categorie dei dati personali, i destinatari o le categorie di destinatari a cui i dati personali sono stati o saranno comunicati e, quando possibile, il periodo di conservazione;
- c) ottenere la rettifica e la cancellazione dei dati;
- d) ottenere la limitazione del trattamento;
- e) ottenere la portabilità dei dati, ossia riceverli da un titolare del trattamento, in un formato strutturato, di uso comune e leggibile da dispositivo automatico, e trasmetterli a un altro titolare del trattamento senza impedimenti;
- f) opporsi al trattamento in qualsiasi momento ed anche nel caso di trattamento per finalità di marketing diretto;
- g) chiedere al titolare del trattamento l’accesso ai dati personali e la rettifica o la cancellazione degli stessi o la limitazione del trattamento che lo riguardano o di opporsi al loro trattamento, oltre al diritto alla portabilità dei dati;
- h) revocare il consenso in qualsiasi momento senza pregiudicare la liceità del trattamento basata sul consenso prestato prima della revoca;
- i) proporre reclamo a un’autorità di controllo



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### **CONTACT DETAILS**

Alma Mater Studiorum – Università di Bologna  
AFORM – Education and PhD Programme Division  
Erasmus+ “EU” Agreements and Mobility Unit  
Blended Intensive Programme and Mobility Process Coordination Office  
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